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NHS
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ppm+ Clinical Note

User Guide

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Adding a Clinical Note from your desktop PC or Laptop

1 From your Ward View/MPV click the blue action button and select *Add Clinical Note.*

If you have completed your contacts on PPM+ then it will pre-fill the fields in the Clinical Note.

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2 You can also add a Clinical Note from the Single Patient View. Click on **Add** and then select **Clinical Note.**
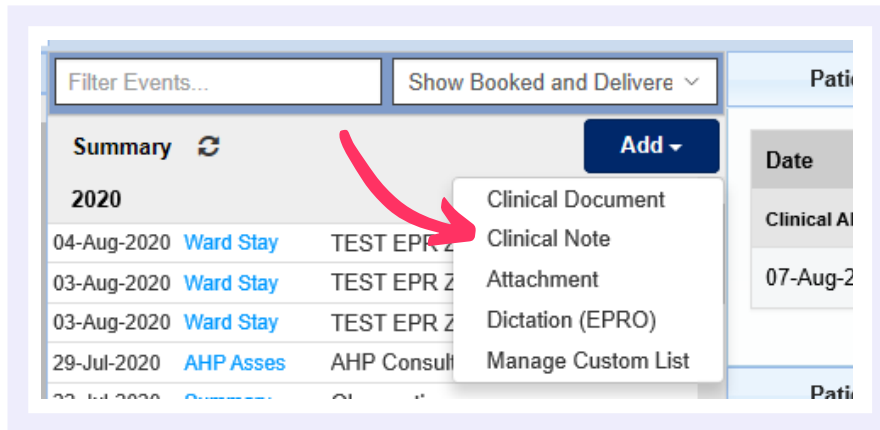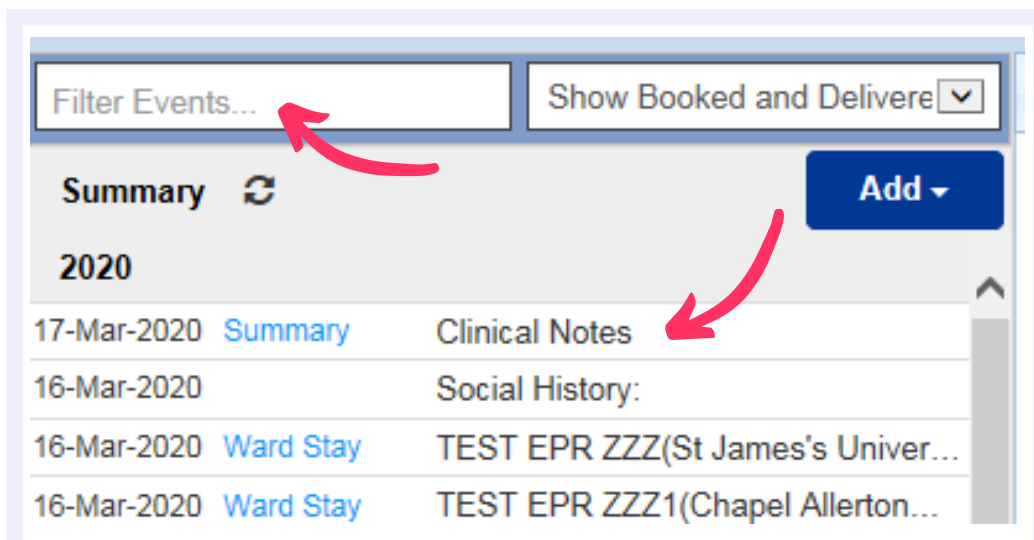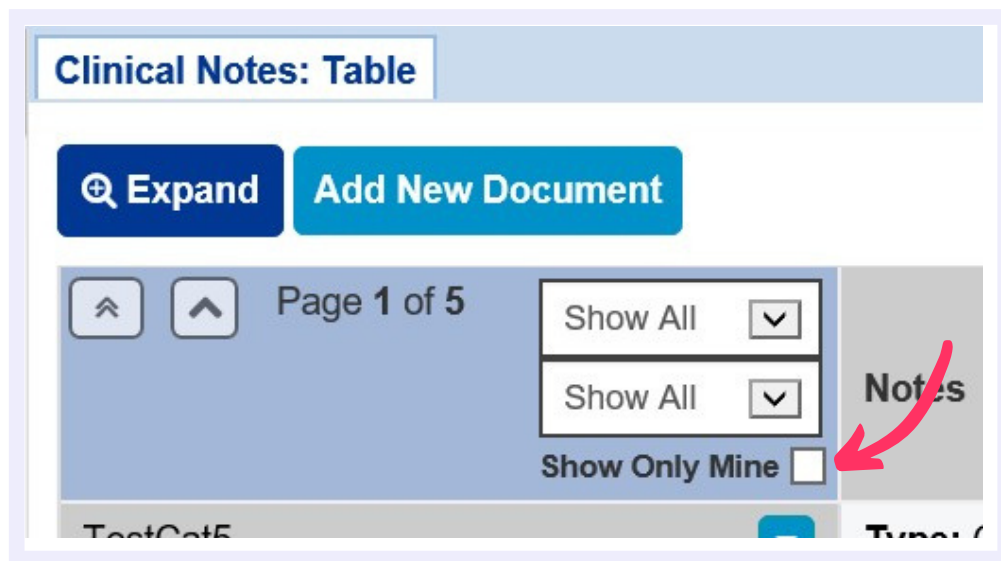

3 You can **View a submitted Clinical Note** by clicking on the Clinical Notes entry in the Patient Summary. Alternatively, you can search for it in the Summary search bar.

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Filtering a Clinical Note

4 You can **Expand the Clinical Notes** table as well as filter it down to only view clinical notes submitted by you. This can be done by ticking the **'Show Only Mine'** box.

5 You can **Add Multiple Filters** to make it easier to search for specific clinical notes.
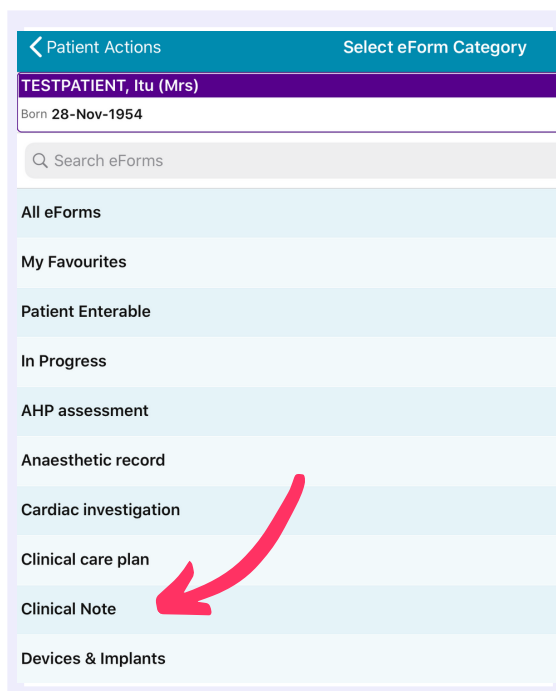
Adding a Clinical Note using an iPad via the ppm+ mobile app

①

From your Patient's Actions select **eForms.**

②

The **Search eForms** field can be used to search for Clinical Note. Alternatively you can select it from the list.

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Useful contacts

Please contact the **Implementation Team** for **Digital support & Training:** Handover, Specialist Referrals, PPM+ Mobile, e-Obs, PAWS...

Ext: 60599
leedsth-tr.ImplementationTeam@nhs.net

Please contact the **Informatics Service Desk** at **x26655** or visit the portal at **https://lth-dwp.onbmc.com/** to:

- Reset your password.
- Report a problem you are having within PPM+ functionality.
- Report a data quality problem within PPM+.
- Request new user accounts for PPM+.
- Disable PPM+ accounts for any leavers from your department.

Please contact the **PPM+ EHR team** at **leedsth-tr.EPR@nhs.net** if you have any development ideas or comments on your experience of using the EHR.

If you would like to make a **request for change to PPM+**, please contact us at: **leedsth-tr.EPR@nhs.net** with a completed **Request For Change (RFC)** form available here.

Please contact the **IT Training Department** at **ITTraining.LTHT@nhs.net** if you require further training on PPM+ or any other Clinical System.

PPM+ Help Site: **https://www.ppmsupport.leedsth.nhs.uk/**